

FORM A
(See rule 6(1) provision)
APPLICATION FORM FOR THE GRANT OF LICENCE FOR WORKING
OF COTTON GINNING AND PRESSING FACTORY.

1. Name of applicant, parentage and address: _____
2. Name of the owner of the factory: _____
3. Press or/and ginning marks if allotted & locations.

4. The No. of gins and presses:
 1. Roller gin
Double Roller gin _____
 - 2, Saw gin(s)
(No. of saw) _____
 3. Press(s)
(No. of gallas) _____
5. If the applicant is a firm, give the name of all the person constituting it with %, residence address of each(attached proprietor/ partnership deed & copy of memorandum & article of association in case applicant is a company)
6. Name of the Manager, Managing Agent of Managing Proprietor.
7. Name and style under which the applicant will work (attach copy of power of attorney)
8. Amount of licence fee paid with Treasury Challan. No-----dated-----
9. Site plan approved by District town planner or No. Objection Certificate obtained (attached copy)

It is certified that the facts given above are correct to the best of my knowledge.

Date:-----

**(Signature of the applicant Owner
Proprietor Managing partner .)**

FORM B
(See rule 6(2) provisions)
APPLICATION FOR RENEWAL OF THE LICENCE FOR WORKING A COTTON
GINNING AND PRESSING FACTORY.

1. Name of applicant, parentage and address: _____

2. Licence No. & date of issue: _____

3. Press and ginning marks and location of the factory. _____

4. Name of Manager or Managing Proprietor and full address: _____

5, Name and particular of licence: _____

6, Date on which licence expires: _____

7. Year for which renewal is requested: _____

8. Detail of Ginning and Pressing Machinery:
 i) Roller gin _____
 Double Roller gin. _____
 ii) Saw gin(s) _____
 (No. of saws) _____
 iii) Press(s) _____
 No. of gallas. _____

II. Additional or deletion, if any, proposed in machinery after grant of licence for previous year. _____

9. Whether the licence was ever suspended/ cancelled, if so, on what reason? _____

10. Fee Paid _____
 Amount Rs.----- Challan No. and date
 Name of Treasury _____

11. Justification for the renewal of licence which was previously suspended/cancelled. _____

Certified that the above facts are correct to the best of my knowledge and belief.

Place:-----
 Date:-----

Signature of the applicant
 (Authorized Manager or Managing partner or proprietor.)

Terms & Conditions

- (1) The licensee shall comply with the provisions of the Haryana Cotton Ginning and Pressing Factories Act, 1992 (Act 16 of 1993) and the rules made thereunder.
- (2) The licensee shall not permit evasion or infringement of any of the provision of the Act and shall report in writing to the licensing authority, any evasion or breach that comes to his knowledge.
- (3) The licensee shall ensure that the quality of ginned cotton is not impaired due to any defect in the construction or condition of machines or their improper working. The construction of the Ginning and Pressing Factory, if done after the commencement of these rules shall be in accordance with the plan and specifications as contained in the Appendix to the rules.
- (4) The licensee shall produce his licence on demand to the authority issuing it or renewing it or to any of the officers mentioned in sub-rule (1) of rule 10.

LIST OF REQUIRED DOCUMENTS FOR GRANT OF NEW LICENCE

S.NO.	PARTICULARS
1.	Form (a)
2.	Blue print firm(Map)scale-1''-40'
3.	Properties documents
4.	Power of attorney
5.	N.O.C. approved by district town planner or Gram Panchayat (village).
6.	Treasury Challan fees deposit in Major head-0435.
7.	Affidavit
8.	List partners along with partnership deed
9. a	List of workers/staff
10.	N.O.C. of Haryana Fire & Emergency Services
11.	5 Photos

LIST OF REQUIRED DOCUMENTS FOR GRANT OF RENEWAL LICENCE

S.NO.	PARTICULARS
1.	Form (B)
2.	Treasury Challan fees deposit in major head-0435
3.	Photos